

Carpentry ~ Painting & Decorating ~ Plumbing ~ Electrical ~ Tiling ~ Kitchen Fitting ~ Plastering ~ Laminate Flooring  
Lock Fitting ~ Gardening & Landscaping ~ Furniture Repair

Sash Window Restorations ~ Property Extensions ~ Shop Alterations ~ Loft Conversions

# **AEM Building & Construction**

**GENERAL (SUB) CONTRACTORS**

## **Code of Conduct**

1. Observe recognised standards of good tendering practice and contractual procedures.
2. Encourage all clients, including those without professional representation, to use properly costed schedules and standard contracts.
3. Use every endeavour within the limits of the contract conditions to:-
  - Complete contracts on time and within costs limits.
  - Fulfil obligations under contracts.
  - Establish that the client understands the contract and the implications of all variations.
  - Provide value for money.
  - Carry out work with the minimum of disturbance to the client and the general public.
4. Comply with the appropriate standards of safety and health and maintain a safety policy with which all employees are familiar.
5. Apply the National Working Rule Agreement where appropriate or maintain standards not less favourable to the employee.
6. Act in accordance with good business practice in dealing with other contractors and sub-contractors.
7. To maintain at all times public liability and employer's liability insurances.